

# QUARTERLY AND MONTHLY REPORT NOTICE

---

FEDERAL ELECTION COMMISSION

---

## PRESIDENTIAL COMMITTEES

September 21, 2006

### QUARTERLY FILERS

REPORT	REPORTING PERIOD <sup>1</sup>	REG./CERT. & OVERNIGHT MAILING DATE	FILING DATE
October Quarterly	07/01/06 - 09/30/06	10/15/06	10/15/06 <sup>2</sup>

### MONTHLY FILERS

REPORT	REPORTING PERIOD <sup>1</sup>	REG./CERT. & OVERNIGHT MAILING DATE	FILING DATE
October Monthly	09/01/06 - 09/30/06	10/20/06	10/20/06

### WHO MUST FILE

All principal campaign committees of presidential candidates<sup>3</sup> must file either a quarterly or a monthly report in October. Committees must continue to file reports until the Commission notifies them in writing that their termination report has been accepted.

### METHOD OF FILING

Reports sent by registered or certified mail must be postmarked by the mailing date (please note that a certificate of mailing is not an acceptable method). Committees should keep the mailing receipt with its postmark as proof of filing.

If using overnight mail, the delivery service must receive the report by the mailing date. "Overnight mail" includes Priority or Express Mail having a delivery confirmation, or an overnight delivery service with an on-line tracking system and scheduled for next business day delivery. Reports filed by any other means must be received by the Commission by the filing date.

---

<sup>1</sup>These dates indicate the beginning and the end of the reporting period. A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

<sup>2</sup>Notice that this deadline falls on a weekend. Filing dates are not extended when they fall on nonworking days.

<sup>3</sup>An individual becomes a candidate for federal office (and thus triggers registration and reporting obligations) when his or her campaign exceeds \$5,000 in either contributions received or expenditures made. If the campaign has not crossed the \$5,000 threshold, it is not required to file reports.

(over)

## REPORTING SCHEDULE FOR REMAINDER OF 2006

**QUARTERLY FILERS**

<b>REPORT</b>	<b>REPORTING PERIOD<sup>1</sup></b>	<b>REG./CERT. &amp; OVERNIGHT MAILING DATE</b>	<b>FILING DATE</b>
Year-End	10/01/06 - 12/31/06	01/31/07	01/31/07

**MONTHLY FILERS**

<b>REPORT</b>	<b>REPORTING PERIOD<sup>1</sup></b>	<b>REG./CERT. &amp; OVERNIGHT MAILING DATE</b>	<b>FILING DATE</b>
November	10/01/06 - 10/31/06	11/20/06	11/20/06
December	11/01/06 - 11/30/06	12/20/06	12/20/06
Year-End	12/01/06 - 12/31/06	01/31/07	01/31/07

**COMPLIANCE**

- Treasurers of political committees are responsible for both the timeliness and the accuracy of all reports. They may be subject to monetary penalties if reports are inaccurate or are not filed on time.
- Under the Administrative Fine Program, political committees and their treasurers who fail to file their reports on time may be subject to civil money penalties up to \$16,000 (or more for repeat late- and non-filers). For additional information, see the enclosed handout entitled, "Administrative Fine Program," and visit our web site at [www.fec.gov/af.shtml](http://www.fec.gov/af.shtml).
- In addition, political committees that file illegible reports or use non-FEC forms (except for FEC-approved, computer-generated forms) will be required to refile their reports.
- Electronic filers who instead file on paper or submit an electronic report (either by direct transmission or on 3.5" diskette) that does not pass the validation test will be considered non-filers and may be subject to enforcement actions (including administrative fines).

**ELECTRONIC FILING**

Presidential candidates who accept public funding must file their reports electronically. Other Presidential candidates must submit their reports electronically if they receive contributions or make expenditures in excess of \$50,000 in a calendar year, or have reason to expect to do so. For additional information, review the enclosed handout entitled "Electronic Filing," call the FEC's Electronic Filing office at (800) 424-9530 or (202) 694-1642, and visit our web site at [www.fec.gov/elecfil/electron.shtml](http://www.fec.gov/elecfil/electron.shtml).

**CHANGE IN FILING FREQUENCY**

Committees wishing to change their reporting schedule (for example, from monthly to quarterly) are requested to notify the Commission in writing when they file their next report due under their current reporting schedule. Electronic filers must file this request electronically. Committees may change their filing frequency no more than once per calendar year.

<sup>1</sup>See footnote #1, on reverse side.